

Appx O7 REFEREES

NB: Referees duties, procedures and documents are to be read alongside **ACC Event Rules (on page 15 of this charter)**.

REFEREE

The Referee should arrive at the venue of the meeting at least 40 minutes prior to the start of the 1st event. Should inspect the pool in co-operation with the Carnival Manager to be sure that he/she is aware of the layout and should also see that equipment is readily available. The referee should also see that the automated timing system is in place & functioning correctly. The Referee is to brief all officials as necessary at the officials' briefing meeting.

According to FINA rules the Referee shall:

- The referee shall have full control and authority over all officials, approve their assignments, and instruct them regarding all special features or regulations related to the competition. He/she shall enforce all rules and decisions of FINA and shall decide all questions relating to the actual conduct of the meet, and event or the competition, the final settlement of which is not otherwise covered by the rules.
- The referee may intervene in the competition at any stage to ensure that the FINA regulations are observed and shall adjudicate all protests related to the competition in progress.
- The referee shall ensure that all necessary officials are in their respective posts for the conduct of the competition. He/she may appoint substitutes for any who are absent, incapable of acting or found to be inefficient. He/she may appoint additional officials if considered necessary.
- At the commencement of each event, the referee shall signal to the swimmers by a short series of whistles inviting them to remove all clothing except for swimwear, followed by a long whistle indicating that they should take their positions on the starting platform (or for backstroke swimming to immediately enter the water). A second long whistle shall bring the backstroke swimmer immediately to the starting position. When the swimmers and officials are prepared for the start, the referee shall gesture to the starter with a stretched out arm, indicating that the swimmers are under the starter's control. The stretched out arm shall stay in that position until the start is given.
- The referee shall disqualify any swimmer for any violation of the rules that he personally observes, or which are reported to him/her by other authorized officials.

Other Duties Include:

- To preside over all events and see that all technical rules are carried out.
- To see that the competition is 'fair' to all competitors.
- Be sure that there are sufficient officials, and to explain duties to the Judges and Timekeepers.
- To deal with reports from Officials, or any protest.
- To make a decision in the event that judges and/or timekeepers do not agree on placings. (The Referee cannot alter the placing of judges and /or timekeepers - it is only if the judges and/or timekeepers fail to agree that the Referee makes a decision. The Referee cannot be a judge/timekeeper and Referee on the same event).
- Sign all recording sheets when records are broken.
- If an Official gives a report to the Referee, the Referee must investigate the report immediately.
- If there is any reason why a race must be re-run, it is a matter for the Referee to decide when the race is to be re-run in liaison with the Carnival Manager.
- The Referee has the power to disqualify a competitor for improper conduct during competition. Remember, it is the Referee who disqualifies, NOT the Judges or other officials.
- During an event, the Referee should stand and consequently move to an advantageous position, where the entire race can be watched, but when the competitors are nearing the finish line, should

move in line with the end of the pool so that if there should be a placing dispute, the Referee is able to decide placings.

- If the Referee feels that a start has been unfair, he/she has the power to order a re-start. The start is solely in the hands of the Starter. If a protest comes to the Referee as to the fairness of a start, the Referee should immediately ask the Starter if he/she considered the start a fair one and if the Starter is satisfied with the start, the Referee has no power to interfere.
- Protests relating to matters, which develop during the carrying through of the programme, should be made at once, and not later than within thirty minutes after the result has been officially recorded. The Organisers of the meeting shall be responsible for ensuring that the time of the recording is noted.
- Any protest shall in the first instance, be made orally to the Referee by the swimmer him/herself or by someone acting on his/her behalf. To arrive at a fair decision, the Referee should consider any available evidence, which he/she thinks necessary.
- The referee shall also act as the 'Chief Inspector of Turns' and supervise the stroke judges & inspectors of turns.

The following procedure is to be followed when a Referee makes a decision to disqualify a competitor or change the placings in an event. The decision must be conveyed to each participating school during the course of the carnival.

- Step 1** The decision is formulated by the Referee:
- c) Based on an infraction which the Referee has directly witnessed.
 - d) Based on an infraction brought to the attention of the Referee via a protest from an individual competitor, team coach or manager.
- In the instance of a protest the Referee must pursue all sources of evidence to arrive at a decision in a reasonable amount of time as not to cause undue delay.
e.g., Gain evidence from other officials such as the Assistant Referee, Starter, Check Starter, Chief Judge, Judges, Chief Timekeeper and Timekeepers.
- Step 2** The decision is conveyed to the Carnival Manager, who confirms the decision, ONLY if it results in a re-scheduling of events which may disrupt timelines for the management of the Carnival.
- Step 3** On receiving instructions from the Referee, the announcer calls all team coaches to report to a central location at a specific time.
- Step 4** The Referee advises the coaches of his/her decision and the reason for it.
NB: No Discussion is entered into at this stage. (See Step 6 Below.)
- Step 5** The decision is put into effect.
- Step 6** If school coaches do not agree with the Referee's decision, the time to voice that opinion is within the 30 minutes permitted for protests under FINA regulations for technical breaches.

JUDGE OF STROKES

At ACC carnivals there shall be two Judge of Strokes under the control of the Chief Referee.

The Judge of Strokes will undertake both the FINA duties of 'Inspectors of Turns' and 'Judges of Stroke'. One Judge of Stroke shall be assigned to each side of the pool.

Each Judge of Stroke shall ensure that swimmers comply with the relevant rules for turning, commencing from the beginning of the last arm stroke before touching and ending with the completion of the first arm


stroke after turning. The Judge of Strokes shall also ensure that the swimmers finish their race according to the current rules.

Each Judge of Stroke shall determine, in relay events, whether the starting swimmer is in contact with the starting platform when the preceding swimmer touches the starting wall.

Each Judge of Stroke shall ensure that the rules related to the style of swimming designated for the event are being observed.

Judge of Strokes shall report any violation detailing the lane number and the infringement to the chief referee.

Referee's Rule infraction disqualification Sheet"


swimming
wa

Event No.	Heat	Men	Women
m.	Free	Back	Breast
			Fly
			Medley
LANE	INFRACTION		
0			
1			
2			
3			
4			
5			
6			
7			
8			
9			
START			
INSPECTOR OF TURNS			
JUDGE OF STROKES			
REFEREE			

"Referee's Rule infraction "Swimming Stroke - Infringement Notification"

SWIMMING STROKE INFRINGEMENT NOTIFICATION	
Event:	School:
At the Start	
Started before the starting signal	
Head did not break surface before 15m mark	
Freestyle	
Walked or pushed off the bottom of the pool	
Totally submerged, except in first 15m following start or turn	
Did not touch the wall at the completion of each length at turn or finish	
Backstroke	
Head did not surface at or before 15m mark following start or turn	
Left position on back other than to initiate the turn	
Not on back upon leaving the wall following the Turn	
Totally submerged, except in first 15m following start or turn	
Turn not initiated at completion of arm pull	
Arm pull not commenced immediately after leaving position on back	
Did not touch the wall during the turn	
Did not finish whilst on the back	
Breaststroke	
Body not on the breast	
Arm movements not simultaneous	
Arm movements not in the same horizontal plane	
Hands not pushed forward together from the breast	
Hands brought back past the hip line during the race (after the 1st stroke following the start and turn)	
Elbows over water except for last stroke before the turn, during the turn or the final stroke at the finish	
Leg movements not simultaneous	
Leg/feet movement not in same horizontal plane	
Feet not turned out in the propulsive part of the kick	
Executed downward butterfly kick prior to the commencement of the first arm pull at the start or turn	
PLEASE TURN OVER	

Executed more than one butterfly kick at start/turn	
Alternating movement of legs/feet	
At turn or finish did not touch with both hands simultaneously	
Head did not break water surface during last (complete or incomplete) stroke before the touch	
Stroke cycle not 1 arm stroke to 1 leg kick in that order	
Head did not break surface each stroke cycle (except the first cycle following start and each turn)	
Head did not break the surface before hands turn inwards at the widest point of the second stroke at start/turn	
Butterfly	
Body not on breast (except when executing a turn)	
Touch at finish or turn not made with both hands simultaneously/separated	
Arms not brought forward simultaneously over the water	
Arms not brought backward simultaneously under the water	
Movements of feet not simultaneous	
Alternating movement of leg/feet	
Used a breaststroke kicking movement	
Head did not surface at or before 15m mark following start or turn	
Totally submerged, except in first 15m following start or turn	
More than one arm pull under water (following start or turn)	
Other	
In medley section (leg) not finished in accordance with the rule applicable to stroke concerned	
Did not remain in the same lane in which he/she started	
Number... swimmer's feet lost touch with the starting platform before the preceding team mate touched the wall	
Stood on the bottom of the pool (except freestyle)	
PLEASE COLLATE AND DISTRIBUTE TO SCHOOLS AT THE END OF THE CARNIVAL	

RECORD VERIFICATION SHEET - SWIMMING

DATE	CARNIVAL DIVISION	EVENT NUMBER
NAME OF COMPETITOR		COMPETITOR NUMBER
SCHOOL		AGE GROUP
EVENT		PREVIOUS RECORD
NEW RECORD		
WATCH 1		
TOUCH PAD TIME		
CONFIRMED TIME		
CHIEF TIMEKEEPER		
CHIEF POOL REFEREE		
RECORD VERIFIED		

SOCIAL MEDIA PHOTO				
PHOTO POSTED TO SOCIAL MEDIA	Yes		DATE	ACC Staff signed
	No			
VERBAL PERMISSION OBTAINED FROM PARENT/GUARDIAN	Yes		DATE	ACC Staff signed
	No			