

Appendix No 6g(a)
 To 'ACC Cross Country'
ANNOUNCER

- There will be two announcers. Announcer 1 will be the main announcer based in the announcer's van and they will provide the bulk of the public address announcements. Announcer 2 will provide the live race commentary **for the final 800m, once the runners come into view, over** the public address system and announce the medallion winners after each race at the finish area.
- The automated timing system will provide electronic devices to **announcer 1 & 2** so that they can track the progress of the runners at two key timing points along the course. Announcers should also refer to the previous years results to add colour to the commentary.
- The announcers should familiarize themselves of all event details and in particular the risk and safety procedures outlined in [Appendix 22](#) and the COVID Safety Guidelines in [Appendix 23](#). If there is an emergency or evacuation the signal from the announcer will be a series of 3 sirens. The siren should not be used for any other purpose. The audible signal for race cut off after each event will be a chime, not a siren.
- The announcers should be familiar with and adhere to the ACC public address announcers' guidelines (see [Appendix 6gb](#)).

Announcers' arrival: 7.45am

7.55 am: A1

- Call officials to their **sign in and briefing areas**. **All officials to sign in at the YMCC Hockey Club House and then proceed to their briefing meetings areas.** Meetings will begin at 8:00am.
 - Marshalls and Start Line Officials – **all head directly to marshal marquee areas for briefing**
 - Finish line area officials to go directly to finish line area briefing
 - **All other officials to report to the YMCC Hockey Clubrooms for briefing**
- Advise schools that wish to walk over the course route that the students must be supervised, and the course markers not tampered with.

8.00 am – 9.00am: Announcer 1

- Continue to call officials to their sign in and briefing areas.
- Make PA announcements as requested by ACC staff.
- Make PA announcements as to the location of the toilets.
- Make general COVID health announcements.
- Liaise with BluChip Timing staff in the van at the finish line to familiarize yourself with using the automated timing device.

9.00 am: Announcer 1

- Welcome all schools with mention of those schools from country areas.
- **Remind all schools that they must have a team muster area for staff and students in case of an emergency.**
- Remind competitors of the competition rules to be followed:
 1. Once the first race is under way only runners competing in that event should be out on the course route.
 2. All competitors must wear running shoes.
 3. Running shoes with spikes are not to be worn.
 4. That your school athletics or physical education uniform is to be worn.
 5. Competitors may not compete with music devices or headphones.
 6. That competitor numbers are placed on the back of the left hand and that a matching timing bib is worn.
 7. Reserve runners are not to run the course when there are already 6 runners competing in that gender age group (except OPEN/U19 where 8 runners are allowed).
 8. *Multi Class/Inclusive Events:* Within their own age/gender events, **unless advised otherwise.**
 9. The finish time cut off for each race is as follows. The timekeepers will advise **announcer 1** to sound the PA "Chime" when the timed cut off for each race has expired.
 - Female: U13 and U14 age categories – **3km – 20 minutes**
 - Male: U13 and U14 age categories – **3km – 18 minutes**
 - Female: U15, U16, U19 age categories – **4km – 25 minutes**
 - Male: U15, U16, U19 age categories – **4km – 23 minutes**
 10. Runners must report to pre-race marshalling before each event. Advise runners of the general finish line and start line procedures.
 11. Spectators to remain behind roped-off **and barricaded** areas.

Advise all competitors, staff, and officials of general information:

- Advise competitors and staff of the location of the toilets and first aid post (*Refer: Appendix 6e*).
- Remind athletes and coaches that runners must report to pre-race marshalling 20 minutes before their event and each group of runners should have a school liaison person with them.

- Ask for a continual cleaning of the area schools are occupying.
- Request staff to continually check on the location of their students, particularly toilet areas and other out of bounds areas.
- No football or soccer ball games are allowed.
- The skate ramp, child play areas and buses are out of bounds.
- If there is an emergency or evacuation the signal from the announcer will be a series of 3 sirens. Then listen to and follow the announcers directions.

9.05 am: **Announcer 1**

- Marshall the GIRLS U13 event, advising them to report to the marshalling area by 9.10am.
- Marshall subsequent events, directing competitors to arrive at the start line 20 minutes prior to the start of that event. Each group of runners should have a school liaison person with them to assist in the allocation and attachment of timing bibs.
- The starter has a radio microphone through the main PA so the announcer needs to closely monitor starts so as not to talk over the starter.

SCHEDULE OF EVENTS

Event	Gender	Age	Marshal	Start	Finish Cut-off Time
1	GIRLS	U13	9:10 AM	9:30 AM	9:50 AM
2	BOYS	U13	9:35 AM	9:55 AM	10:13 AM
3	GIRLS	U14	9:54 AM	10:14 AM	10:34 AM
4	BOYS	U14	10:15 AM	10:35 AM	10:53 AM
5	GIRLS	U15	10:34 AM	10:54 AM	11:19 AM
6	BOYS	U15	11:00 AM	11:20 AM	11:43 AM
7	GIRLS	U16	11:24 AM	11:44 AM	12:09 PM
8	BOYS	U16	11:50 AM	12:10 PM	12:33 PM
9	GIRLS	U19	12:14 PM	12:34 PM	12:59 PM
10	BOYS	U19	12:40 PM	1:00 PM	1:23 PM
NB: Multi Class/Inclusive students will compete within their age/gender category, unless advised otherwise.					

CLEAN UP 1.25 pm - 1.45 pm
 PRESENTATIONS 1.45 pm - 2.15 pm

NB: Start times for events are only approximate and may vary slightly on the day. Check with carnival manager.

Continuous throughout the carnival: **Announcer 1**

- Announce the start of each event when the starter is ready and call for quiet for the start of the event. **A1**
- Announce the results of the first 5 place getters as they are provided to you. **A2**
- If in place, use the automatic timing monitoring system to advise spectators of race placings as runners pass timing check points on the course at stations 7, 9, 21. **A1**
- Approximate distances to timing check points: **A1**
 - 3km course**
 - Check point 7 = 1.3 km
 - Check point 9 = 1.6 km
 - Check point = 2.2 km
 - 4km route**
 - Check point 7 = 1.3 km
 - Check point 9 = 2.7 km
 - Check point 21 = 3.25 km
- If the remote timing points fail to work, then radio stations at 2, 11 and 15 to ask for a report for spectators the school of the leading runners. Only these station officials have two-way radios. **A1**
- Remind competitors that they can check their result after the race online or on the display screens in the recovery marquee at the end of the finish chute by standing near the screen. **A1**
- Announce current category scores as and if they come to hand. **A1**
- Throughout the day announce COVID Safety/Hygiene public health announcements. **A1**
 - COVID registration scan in is optional. SafeWA QR Code scan points are available at: hockey clubrooms, announcers caravan, carnival program booklet or with one of the roaming COVID Safety Marshals around the venue.
 - Wash your hands or use hand sanitizer.

- Practice social distancing and keep 1.5m space between people.
- Cover your mouth when you cough or sneeze.
- Wear a mask if this is mandatory on the day.
- Do not share water bottles, towels or food and drinks.
- If you have been with a COVID infected person within the past day – report immediately to ACC staff or a COVID Safety Marshal.
- If you are feeling unwell or have a fever report to the St John's First Aid post

MEDALLIONS PRESENTATION – Announcer 2

- Medallions for the first 3 place getters will be presented immediately after each race on a dais next to the finish area.
- Team awards will be presented as part of the final team presentations.
- The Listed Place Getters official will chaperon the first three runners to the dais for the presentation of medallions. The official is to coordinate with the announcer (No 2) to present the gold/silver/bronze medallion to the first three placegetters.
- Announcer No 2 will read each place getters name (starting with 3rd place) the students stand on the podium to receive their medallion.
- The Multi Class and Inclusion medals will be presented after each race in the same area.
- Medallions will be presented by the ACC designated representative, usually the President or their representative.
- The Listed Place Getters official will have the medallions and winner's podium ready for each event.

After the start of the last event:

- Advise all present of the end of day procedure. **Announcer 1**

1.25 pm Commence cleanup as soon as last event cut off siren sounds – pick up all litter.
Work parties to retrieve all equipment.
Lost property to be handed in.

1.45 pm All students assemble for presentations. **To the south of the turf cricket wicket.**

2.15 pm Departure
Staff to ensure their individual School's area is clean.