

**APPENDIX NO 18.4.1 TRACK MARSHALLS TRACK MARSHALL'S STUDENT ASSISTANTS**

Separate Sets of Marshalls are designated for short distance events (SD - Hurdles, 200m, 100m and relays) and long distance events (LD - 1500m, 400m and 800m events). Please note that the LD marshals also do the 400m events.

Track Marshalls are to be in position in the separate "track marshalling areas", at 8.40 am (A, B, C, D, E & F Divisions) (Hurdles and 1500m events) or at 9.10 am (G & H Divisions).

In conjunction with the ANNOUNCER, the Chief Marshalls x 2 (SD and LD) advise competitors as to their marshalling calls. The Announcer announces the marshalling calls over the PA.

Track Marshall's are to be aware of the lane allocations, and their rotations by events. *Refer to Appendices 12.1 – 12.6.*

The Track Marshall is responsible to register competitors, by recording their name and number in the appropriate column on the event result sheet provided.

The lane sticker supervisor gives each short distance (hurdles, 100m, 200m, 400m and the last runner in the relay) competitor a sticker with their lane number according to his or her allocated lane. Ensure that number is stuck on at the extreme right side of the competitors' shorts/shirt/bloomers. Advise students to place the numbers in the bin at the trackside recorder immediately on completing the event.

The Marshall should have a clear plan as how to:

- Liaise with the ANNOUNCER by two way radio communication,
- Receive the bulk of competitors in two lots (Div 1 & 2, B & G - U14 and U15 competitors, the Div 1 & 2, B & G U16 and open competitor,
- Put them in their event order behind their school sign,
- Register/write their name and computer number on the marshalling/result sheet,
- Hand the competitors over to their student assistant (who guides them to their start assembly area and the starter's Assistant),
- Have an assistant to deliver the result sheet to the Track Side Recorder's table which is locate in the computer room at the south-west corner of the stadium. **DO NOT HOLD SHEETS** – once finished send to the computer room!
- Marshaling sheets for 800m & 1,500m are to be delivered to the marquee on the infield. All other short distance track event marshaling sheets are to be delivered to the computer room under the stand.

Relays: Track marshalling sheets for relays are given directly to the trackside recorders for times and places to be filled completed. Track marshals do not need to complete any numbers/names on this form – the forms are with the recorders. However, they are to assist in helping the relay runners to be in their allocated lane for their event. Relay runners marshal in the marshalling tents and **ALL MARSHALS** should be on hand to assist with placing relay runners in the correct lane order. Relay runner 1 marshals at the 400m/800m tent, relay runner 2 marshals at the 1,500m tent, relay runner 3 marshals at the 200m tent and relay runner 4 marshals at the 100m/hurdles tent. There should be one track marshal per tent to assist with relays. SD marshals do relay runners 1 & 4. LD marshals do relay runners 2 & 3.

There are four (4) Track Marshalls (two for Short Distance Events and two for Long Distance Events) (e.g. one to place competitors in event order within the marshalling lanes, one to record names, numbers whilst advising competitors of lane numbers).

Marshalls are to be aware of the need to have completed the marshalling of events at least 10 minutes prior to their start time. Send marshal/result sheets to the computer room as soon as they are complete and the runners have been sent to

the starter. Athletes who compete in simultaneous events, are to register their number with the Marshall, move to their field event, and be responsible to arrive at the start on their own accord.

If a school does not register a competitor before the Track Marshall's Student Assistant delivers those competitors to the Check Starter, the Marshall assumes that, that school is not fielding a competitor in that event. Leave that space blank (the Track Side Recorders will register the competitors' number and place if he/she actually competes).

Track Marshall's are to provide writing instruments and a loud hailer.