

APPENDIX NO 20.2 RESULTS RATIFIER

The **Results Ratifier** ensures that places and times coincide on the results sheet and computer printout of results. A file with a list of all competitors from all schools in each carnival will be available. This also includes unlisted competitors numbers.

The **Result Entry Assistants** are to help with all data input into the computer.

The **Results Ratifier** ensures that the hand written results sheets and the computer results sheets concur. The Results ratifier must also check that all results are entered correctly, i.e.

1. Disqualifications have actually been disqualified in the programme.
2. Check that the correct event has been entered into the computer.
3. Check that all results are in the correct placings.
4. Check that there is only one team per event result.
5. Check that all times/distances are entered correctly.
6. Check record verification forms are with results sheets when a record has been broken.

As results are processed, the original result sheets (white copy), timing pad sheets and disqualifications are to be stacked in event order. **These must be kept.**