

APPENDIX NO 39

BUS & UWA SPORTS PARK STUDENT ACCESS SUPERVISORS

The Bus & UWA Sports Park student access supervisors have a joint role; to supervise the movement of students between the State Athletics Stadium and UWA Sports Park (McGillivray Oval) and to assist with the control of school buses at drop off and pick up. Before the carnival starts and when finished, the officials are to assist with bus supervision. Once the carnival is underway the officials are to supervise the movement of students to and from the UWA Sports Park athletics track.

UWA Sports Park (McGillivray oval): at the A/B/C/D/E carnivals the UWA Sports Park athletics track is open and will be used for division two discus and javelin events. The grass track, jump pits and throw areas are also open as warm up/cool down areas.

- The UWA athletics site is approximately 300m south east of the State Athletics Stadium (see map [APPENDIX NO 14.1.1](#)). Access to the area is as follows:
 - Cross the road behind the athletics stadium at the temporary crossing area marked with road signage.
 - Follow the marked track through the bush behind the outdoor water polo area to the UWA tennis centre.
 - Move through the middle of the tennis centre in the central grass walkway.
 - Cross McGillivray Road at the designated road crossing.
- The two student access supervisors are to ensure that there is always one supervisor at the start of the track near the road behind the athletic stadium. The first supervisor should be visible to students leaving the stadium and should ensure that students cross at the temporary crossing marked with road signage. The access supervisor has a stop/go sign that can be used to halt traffic if required. The access supervisor should then direct students along the marked track through the bush to the tennis centre.
- The second access supervisor can patrol the road crossing area near the tennis courts. Access supervisors are to ensure that the McGillivray Road crossing is adequately supervised by the traffic management company that will erect road signs and a temporary crossing area. Ensure that students cross at the designated crossing area.
- Access supervisors are to report any inappropriate behaviour to the carnival manager.

Bus Movement: Once the officials have signed in they should commence bus supervision duties until the carnival starts and similarly once the carnival events have finished they should commence bus supervision. As there are two officials in this role it would be appropriate at the start and finish of the carnival to allow one official to remain on UWA access supervision and one on Bus supervision until it is clear that there is no longer any student movement/bus activity and the duty is no longer required, the other official can commence UWA access/bus duties as required.

The purpose of the bus supervision duty is to ensure that buses adhere to the parking and traffic plan see Appendix 4.16, 4.16.1 & 4.16.2 for details of the plan and a map.

- **Drop Off:**
 - Buses are to enter the HBF Stadium precinct off Stephenson Ave and proceed north towards the athletics stadium.
 - Buses stop in front of the Shirley Strickland Grandstand (near the flag poles) and students disembark buses and move into the stadium. Buses should not try to enter the precinct from the Basketball Stadium end.
 - Buses then exit the precinct by travelling north towards the basketball stadium and exit onto Underwood Avenue.

- Buses that wish to stay for the duration of the event can re enter the precinct off Stephenson Avenue and park in Car Park 2 (grassed area) or behind the clubrooms at the UWA Sports Park (McGillivray).
- VenuesWest will also have staff directing traffic at the venue.
- Pick Up:
 - Buses will enter from Stephenson Ave and assemble outside the athletics stadium in front of the flag poles in the set pick up order.
 - Buses will line up from the athletic stadium back towards Car Park 1 and await their turn for pick up at the front of the athletics stadium.
 - Schools will exit the venue in a set order (Appendix 4.16.1).
 - Buses will then exit by proceeding north/east and leave next to the basketball stadium onto Underwood Avenue.
 - ACC bus officials with radio link will advise the announcer inside the facility when each school(s) bus(s) are in place and schools will then be asked to exit the facility in that order. If school buses are not in the correct order then the officials will ask the announcer to direct another school to exit the facility in their place.
 - The order is based on the seating order in the grand stand (*with some exceptions for outlying schools*).
 - **Buses should be parked outside the stadium and ready to exit by 2.00pm (A/B/C/D/F) 1.15pm (D/E/G division).**
 - Venues West will also have staff directing traffic at the venue.
- PARENT Parking: will be located in HBF Stadium parking facilities, not at the athletics stadium. Parents are to enter the grandstand at the top level through aisle 1 or 2 and sit in Block K rows A to D (100 seats) or under shade sail 1.
- VIP/Officials parking: 76 car bays located next to the athletics stadium are allocated to VIP/officials parking and this is reserved for event officials. Officials parking is also available in car park 1. Officials unable to park in this area will use the normal HBF Stadium car parking. Schools should provide their officials with an ACC VIP/Officials parking permit so that they will be granted entry to park in the officials areas.
- EARLY SCHOOL EXIT: Schools that wish to leave the venue early (before presentations commence) will need to make arrangements for their bus to be in place early so that when the students leave they can board the buses.
- PARENT PICK UP: Parents that are collecting students from the venue are to park in the HBF Stadium car park and make arrangements to meet their child outside the athletics stadium. Students should not walk unsupervised from the athletics stadium to the HBF Stadium car park.