

## Appx O15 RESULTS RATIFIER

The Results Ratifier is required to check and collate all results. Once all event information is recorded and printed, the Results Ratifier is required to thoroughly check the following:

- Event details are correct - event number, event description, event record, gender, age group, and event division.
- **Marshalling sheet reflects competitor details on the results sheet.**
- All information relating to any new records is correct.
- Disqualifications have been done correctly i.e. placings adjusted.
- **If any discrepancies or errors have been identified, they are to be reported to the Results Manager immediately so corrections can be made promptly and results adjusted.**

If information is correct, **all paperwork and information for each event is to be stapled, collated in event order and clipped in groups of 10 with the first event at the top of the pile. Ratified events will be kept in the 'Ratified' tray for quick reference if required.**

A program booklet will be provided for each Results Ratifier on the day. Please tick off each event in the program booklet to keep track of which events have been ratified.