

Appendix 21

To Cross Country
STUDENT SUPERVISION PATROL

Located:

- Area 1 - Supervision Official 1:
 - Within the entire confines of the finish/start areas (Refer MAP [Appendix 17](#)).
 - Around the Perry Lakes skate park.
 - Around food vendor areas.
 - At end of carnival assist with bus pick up on Perry Lakes Drive.
- Area 2 - Supervision Official 2:
 - Around bus and car parking areas behind the pavilions and change rooms.
 - Playground equipment area behind the Scout Hall.
 - Along course route area behind the team marquees. Station numbers 18 to 21.
 - At end of carnival assist with bus pick up on Alderbury St.
- Area 3 - Head Student Supervisor:
 - Portable Toilets and public toilets in buildings.
 - Areas 1 & 2 above.
 - At end of carnival assist with bus pick up in the internal car park behind the pavilions.

Role:

- There will be a team of three officials doing the student supervision patrol. Each will have a designated area to patrol. One will act as the head supervisor and ensure that the other supervisors are all active in their duties.
- To patrol all areas to ensure that students are adequately supervised. At most times students should be under staff supervision. However, common sense would suggest that it is unrealistic to expect all students to be under direct staff supervision at all times. There will be times when students are not being directly supervised and there is no inherent safety risk.
 - Examples when students do not need direct and constant supervision:
 - Watching the start and finish of a race with other spectators.
 - Sitting quietly in their team area/marquee.
 - Walking to or from; starting or finishing a race, watching a race.
 - Warming up or cooling down.
 - Using the toilets or change rooms.
 - Purchasing and queuing at food/drink vendors.
 - Examples when students MUST be directly supervised:
 - Walking over any section of the course route.
 - Visiting any of the Perry Lakes Reserve play equipment areas.
 - Computer/results room (hockey clubrooms).
 - Scout Hall building.
 - Car and bus parking areas and school buses.
 - Another schools team area/marquee.
- Ensure that **ALL** spectators (student, staff and parent) remain outside the roped off finish/start areas and course route.
- To help maintain the structure of all barriers/bunting.
- To ensure that no ball games or sports are played in any area.
- **If it is apparent that litter is building up in a particular location please notify the Head Duty school official or ACC staff so action can be taken by the Duty School.**
- **At the end of the carnival assist with bus pick up areas along Alderbury St, Perry Lakes Drive and the internal car park behind the pavilions. To ensure that students do not cross roads to board buses. If buses are on the wrong side of the road they must drive around so they are on the correct side. Alderbury St facing north, Perry Lakes Drive facing south.**

Avoid:

- Spectators encroaching on the finish/start/course areas.
- The playing of ball sports and games is totally banned in all areas.
- Students lingering around the skate park and Perry Lakes play equipment areas.
- Students climbing onto trees, hockey goals, fencing or buildings.
- Students lingering unnecessarily around toilets, change rooms and food vendors.
- Students visiting another schools team area/marquee.
- Unacceptable standards of behavior; rough play, fighting, damage to property or the environment, inappropriate use of language or physical contact with another student.
- **Students crossing roads to board buses.**

Action:

- The ACC will provide a list of the school student supervisor contact and a mobile phone number for each school. In cases where students are not under supervision and there is a duty of care risk then the students should be returned to their team area and the school student supervisor notified.

- If students are found playing ball games please intervene. Stop the activity, confiscate the equipment and ask all students to return to their team area. Contact the student supervisor from the school involved to explain the situation and return equipment to the school staff.
- In extreme cases of poor student behavior or unacceptable standards of staff supervision the ACC Director of Sport should be notified. However, always return the students to their team area and ask them to wait there until the staff student supervisor can be contacted and returns to the team area.
- **To ensure that students do not cross roads to board buses. If buses are on the wrong side of the road they must drive around so they are on the correct side. Alderbury St facing north, Perry Lakes Drive facing south.**
- Do not ask the announcer to make specific announcements about behavior and supervision unless it is absolutely necessary.
- ACC Director of Sport: can be contacted on two way radio, on mobile 0413 531 921 or via the announcer.

Sport and ball games are completely banned – no exceptions. If the official finds students playing ball games they are to confiscate the equipment and ask the students to return to their team area. Call the school involved and ask to meet with their staff student supervisor, explain the situation and return the confiscated equipment to the teacher.

Skate Ramp

The public skate ramp located at the southwest corner of Alderbury Reserve (adjacent to Perry Lakes drive) is strictly out of bounds to all ACC students. Supervision staff are asked to check this site and move students back to their team areas.